



# PORT HOPE POLICE SERVICE 2016 ANNUAL REPORT





# Port Hope Police Service

## Mission Statement

*The Port Hope Police Service is committed to achieving excellence in the service of our community and in ensuring the safety and security of every citizen.*

*Timely response, team work, community engagement, full complete investigations, and assistance to victims and witnesses, will be the hallmarks of our performance.*

*Members shall perform their duties with full regard to our tradition of performing all duties with professionalism, dignity, respect, service, and honour.*

*Members will approach each task with a view to the foregoing as the touchstones by which we conduct every facet of our work. Common sense and fairness to all shall be valued.*

*Members shall perform their duties with full regard to the Charter of Rights and Freedoms, the Laws of our Country, the policies of the Port Hope Police Services Board and the directives of the Port Hope Police Service.*



# Table of Contents

Board Letter	page 1
Chief's Report	page 2
Organizational Chart	page 3
Significant Events	page 4-5
Statistical Highlights	page 6
Crime Statistics 2015	page 7
Staff Changes	page 8
3 Year Statistics	page 9-10
Motor Vehicle Collisions	page 11
Photo Page	page 12
Budget	page 13-14
Use of Force & Training	page 15
Emergency Calls	page 16
Public Complaints	page 17



# Port Hope Police Services Board

55 Fox Road, Port Hope

Mailing Address: 56 Queen Street, Port Hope, ON L1A 3Z9

phpsb@porthope.ca



<i>Jeff Gilmer, Chair</i>	<i>Dawn Campbell, Board Administrator</i>
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March 27, 2017

2016 was year two of the existing Port Hope Police Services Board (PHPSB) 2015-2017 Business Plan. The leadership and members of the Port Hope Police Service (PHPS) continue to focus on the four key areas identified: effective service, community engagement and mobilization, organizational excellence, and sustainable resource management.

Reaching an agreement on a four year contract with the uniform and civilian staff of the PHPS was a major highlight for the PHPSB in 2016. The negotiations led to an agreement that was testimony to the collaborative relationship between the Board and the Port Hope Police Association.

As part of community engagement for the 2018-2020 Business Plan, the Board hosted an “Ask the Chief” evening in October. Questions from community residents and discussion were the evening’s highlights. This was the first step of community engagement that will be a Board priority in 2017 leading to the development of the Business Plan.

A training agreement between the Port Hope Police Service and Cameco was signed in December. This marks a partnership between the two organizations that will promote cross training and increased communication.

We would like to extend thanks to Board Manager, Jane McFarlane who retired at the end of the year after many years of dedicated service to the PHPSB. We wish Jane all the best in her retirement and thank her for her efforts and insight. The PHPSB looks forward to working with our new Board Administrator, Dawn Campbell in the years ahead.

The Police Services Board meets every fourth Thursday of the month at 55 Fox Rd. Our meetings are open to the public, and we encourage comments from members of the community.

Our community continues to be a safe place to live and work thanks to the efforts of the members of the Port Hope Police Service. We thank them for their ongoing dedication.

Sincerely,

Jeff Gilmer, Chair

**2016 Port Hope Police Service Board Members**

- Jeff Gilmer - Chair – Provincial Appointee
- Doug Prendergast - Vice Chair – Provincial Appointee
- Greg Burns – Council Designate
- Les Andrews – Council Designate
- John Hudson – Council Appointee



## Port Hope Police Service

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Chief of Police  
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February 21, 2017

Chair Gilmer and Members of the Port Hope Police Services Board

Dear Chair Gilmer:

I am very pleased to present my annual report for 2016 for the Port Hope Police Service (PHPS). The Port Hope Police Service, officers and civilians alike strive every day to work in partnership with our community stakeholders to help make Port Hope a fantastic place to live and work.

2016 was the first full year that our police service operated out of our brand new facility on Fox Road. It was also my first full year serving as your Chief of Police. During the last year, I have been working with our command staff and supervisors to renew the culture and professionalism of our entire service from top to bottom. This has allowed us to focus on the goals provided in the 2015-2017 Business Plan which are: effective service, community engagement and mobilization, organizational excellence and sustainable resource management.

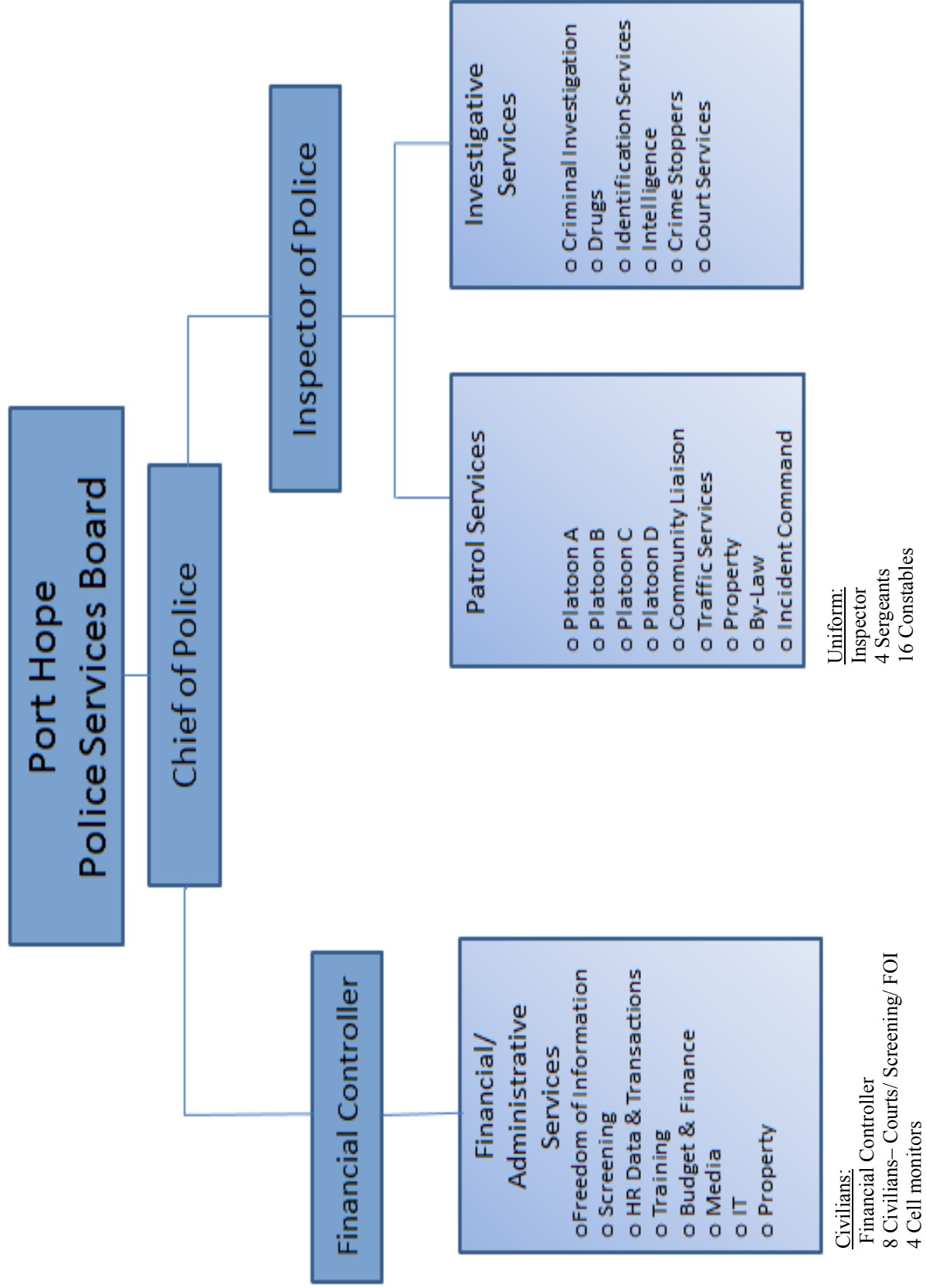
The PHPS have had a meaningful impact in reducing victimization as well as assisting those who have been victimized by participating in collaborative partnerships such as the Situation Table, local schools, seniors groups and others.

As part of our training matrix, we are ensuring that our people have the required skill sets and are not only up-to-date but far ahead of provincial requirements for adequacy. I wish to extend my thanks to all of our staff and acknowledge the hard work that is put in every day by them. Our service only enjoys its great reputation and connection to the community because of your dedication and the relationships that you have formed with our citizens.

Finally, I would like to thank the members of the Board for their strong support of the Port Hope Police Service as well as for their professionalism towards Board governance and their dedication to the citizens of Port Hope. As command staff, we appreciate the great relationship that we have enjoyed with the Board which enables us to better meet the needs of the Municipality.

Bryant Wood  
Chief of Police





# Port Hope Police Service

## Significant Events

### Operational Highlights and Trends 2016

In Port Hope in 2016, there was an increase of 2.8% in reported incidents from incidents recorded in 2015. Overall crime reporting was up from 2015 by 28.9%. This was taken from averages of reported incidents of fraud, mischiefs, thefts, bail violations, breach of probation, break and enters, assaults, sexual assaults, drug incidents, impaired driving, and other criminal code violations. There were 918 reported crimes in 2016, which was an increase from 712 crimes were reported in 2015.

### Dedicated Patrols Ganaraska River Salmon Run

As a result of complaints in 2015 about the annual salmon run, Port Hope Police responded with added training and dedicated patrols. Through the month of September Port Hope Police officers conducted dedicated patrols along the Ganaraska River. Over 1000 licenses were checked. Enforcement along the river resulted in the following charges:

Fish and Wildlife Conservation Act	61
Liquor Licence Act	27
By-Law	3
Total	91

A total of 151 hours of foot patrol was logged by the Officers along the river during dedicated patrols and patrols while on regular duty. During September there were 80 incidents created for Fish and Wildlife Conservation Act violations. These were complaints from citizens and incidents created by Officers on patrol.

Breakdown of the calls is as follows.

Cleared Solved	25
Unfounded	18
Cleared by Charges	36
Cleared other Department discretion	1
Total	80

On the weekend of September 16<sup>th</sup> to the 18<sup>th</sup>, the Ministry of Natural Resources (MNR) and members of the Port Hope Police Service conducted a “weekend river blitz”. The blitz involved a combination of plain clothed and uniform officers from both the MNR and the Port Hope police.

This was a great experience of *cross learning* for both departments.



# Port Hope Police Service

## Significant Events

Below is a capture from the MNR news release.

### NEWS

September 28, 2016

The Ministry of Natural Resources and Forestry laid 42 charges and issued 33 warnings in an enforcement blitz conducted during the fall salmon run in the Port Hope and Cobourg areas.

From September 16 to 18, 2016, conservation officers checked 494 anglers for compliance with the Fish and Wildlife Conservation Act, Ontario Fishery Regulations and legislation related to public safety. Charges were issued for:

- fishing without a licence
- trespassing to fish
- fishing without carrying a licence
- catching and retaining a salmon that is not hooked in the mouth
- snagging salmon
- catching salmon with a net
- catching salmon by hand
- fishing for salmon with a gaff

## Trends

### Fraud

In 2016 there were 307 fraud complaints, 250 of those were recorded as “attempted” fraud. The majority were related to the Canada Revenue Agency scam. The scam was initially successful in victimizing individuals. However, due to media releases and word of mouth, the Port Hope Police saw a decline in the numbers of individuals being victim to this scam.

### CDSA – Fentanyl

In 2016, there has been a dramatic increase in opioid drug Fentanyl overdoses on a global scale. Western Canada has described it as epidemic. Locally, there were 3 recorded overdoses on what is believed to be Fentanyl. Like many police services across Canada, the Port Hope Police officers have been issued a drug called naloxone which temporarily reverses the effects of the opioid drug. Issued primarily as an officer safety tool it can be administered to the public by Port Hope Police officers if they are the first responders on the scene and emergency medical service response is imminent.

### Social Media

The Port Hope Police *Twitter* account increased by 629 “followers” in 2016 to a total of 1,840, an increase of 52%. The *Facebook* account saw an increase of 222 to 853 individuals an increase of 35% over last year. Media Releases were also linked to *Twitter* and *Facebook* exemplifying “real time” information being distributed.

### Mental Health Response

There was a 12.1% increase in mental health calls in 2016 from 2015. As officers are trained in de-escalation techniques, the incidents in 2016 concluded without any injuries to civilians and officers. Port Hope Police continues to work with community partners to provide help to those that need it.



# Port Hope Police Service

## Statistical Highlights

### Enforcement Data 2016

433 criminal charges, including Controlled Drugs and Substances Act charges, were laid. This is an increase from 2015 by 27%.

21 young offenders were charged with a total of 70 Criminal Code charges.  
179 adults were charged with 363 criminal offences.

182 criminal crown advise briefs were generated.

175 prisoners were detained in police cells over the 12 month period in 2016 .

### 2016 Provincial Offences Notices / By-Law

Statute	Total
Highway Traffic Act	628
Liquor Licence Act	44
Trespass to Property Act	6
Compulsory Insurance Act	59
Municipal By-Law (Other)	5
Part 3 summons	36
Fish and Wildlife Cons Act	72
Traffic By Law	169
Total	1019

Community Partner  
Rebound Child & Youth Services Northumberland  
Shannon McKinnon Case Worker/ Youth Mental  
Health Court Worker Rebound with Cst. Staples



# Port Hope Police Service

Crime  
Statistics 2016

Incident Type and Number Reported	Cleared by Charge	Cleared Other/ Dept. Discretion	Unfounded	Not Cleared- Continuing	Cleared other than original incident type	Attempt	
Assaults	87	30	15	34	3	5	0
Break & Enter	39	5	1	10	16	7	3
Breach Probation	17	10	2	3	2	0	0
Bail Violations	34	28	2	2	0	2	0
Frauds	307	5	2	13	285	4	250
Sexual Assault	10	6	1	2	0	1	0
Criminal Harassment	32	3	12	11	3	3	2
Impaired Operation	43	16	0	26	0	1	0
Theft/Shoplifting	172	15	10	39	82	26	9
Mischief	92	15	3	7	56	11	0
Indecent Acts	2	0	0	1	0	1	0
Threats	30	4	8	12	3	3	0
Weapons	4	0	2	0	0	2	0

# Port Hope Police Service



New Officer Cst. Anderson

Chief Wood    Judge Beninger    Cst. Chris Anderson



55 Fox Road

# Port Hope Police Service

## 3 Year Statistics

TYPES	2014	2015	2016
<b>Incidents</b>	4,538	5,112	5257
<b>Community Based Crime Prevention</b>			
Community Service-Hours	425	553	531
Community Policing Volunteer-Hours	3	0	0
Community Service School Related Incidents	356	355	354
Presentations to Seniors and Schools	297	267	280
<b>Community Patrol</b>			
Bike/Foot Patrol by Uniformed Officers	312	508	660
Patrol by Uniformed Officers-Total	14,486	9,395	10,334
<b>Court Security/Officer</b>			
Court Officer-Hours	1,419	1,461	1,575
Court Security-Hours	121	155	144



# Port Hope Police Service

## 3 Year Statistics

TYPES	2014	2015	2016
<b>Youth Crime</b>			
Charges Laid/Youth	37	89	70
Diversions in Lieu of Charges	90	51	62
Youth Crime Cleared	127	140	109
<b>Victim Assistance</b>			
Repeat Offenders/Domestic Violence/In past 12 Months	1	2	2
Incidents Where Services Offered	43	63	28
Safety Plans Developed		20	14
<b>Criminal Investigations Services</b>			
Reported Crimes Investigated by Unit	92	61	105
Warrants/Production Orders	25	22	36
Charges Laid by Unit	64	99	122
Cybercrime investigations		51	36
Cybercrime charges laid		6	6





# Port Hope Police Service

## Motor Vehicle Collisions

### Motor Vehicle Collisions in 2016

126 Motor Vehicle collisions were investigated in 2016 with 3 resulting in personal injury.

There were 0 fatalities in 2016. Reported motor vehicle collisions were down in 2016 by **14%** from 2015.

### Collision Breakdown 2016

Sequence of Events	Total Incidents	Total Parties
Other Motor Vehicles	80	138
Unattended Vehicle	25	25
Cyclist	1	1
Ran Off Road	5	5
Skidding/Sliding	1	1
Steel Guide Rail	1	1
Pole (Utility/Tower)	2	2
Pole (Sign/Parking Meter)	3	3
Fence/Noise Barrier	1	1
Curb	4	4
Other Moveable Object	1	1
Other (Other Events)	2	2

# Port Hope Police Service

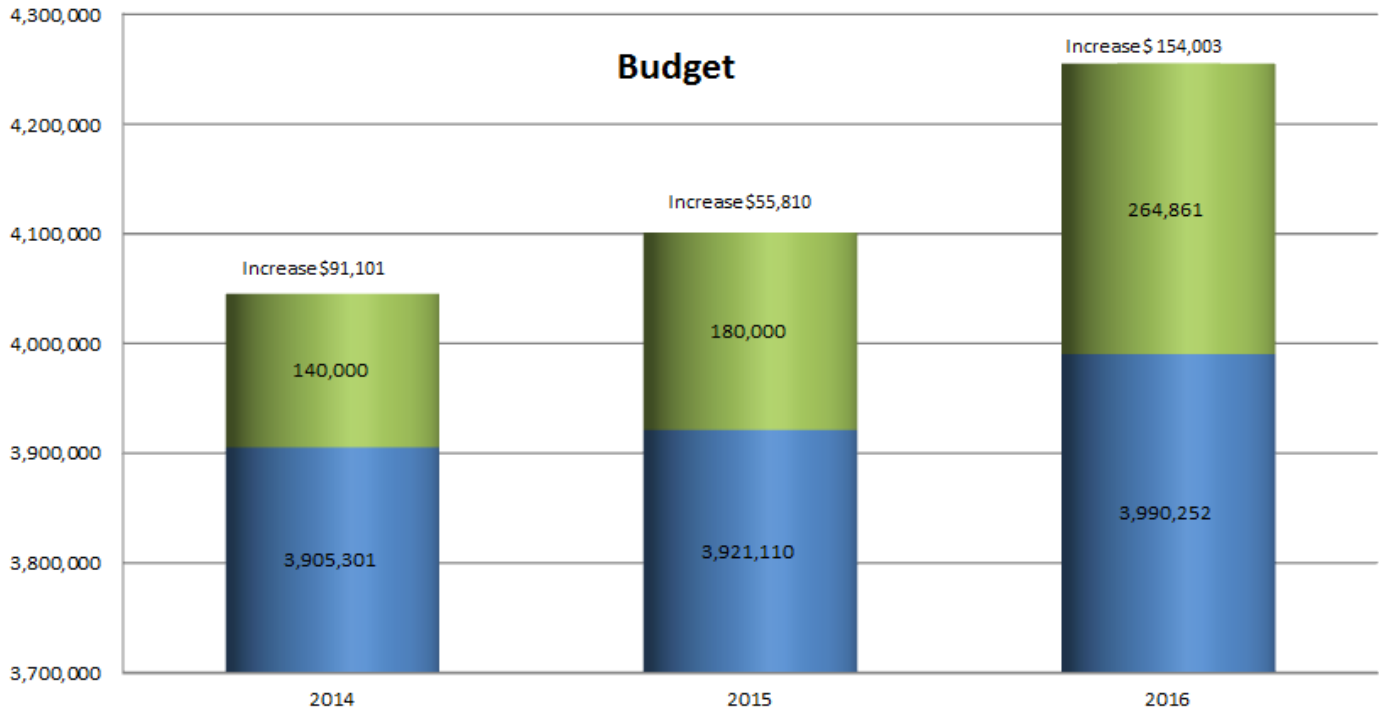
Port Hope  
Police





# Port Hope Police Service

## Budget



	2014	2015	2016
\$ Increase	91,101	55,810	154,003
■ Budget minus debenture	3,905,301	3,921,110	3,990,252
■ Debenture	140,000	180,000	264,861

### 2016 Budget Highlights

The 2016 Port Hope Police Service (PHPS) budget highlights are based on preliminary internal statements as external audited year end financial statements were not finalized.

**Revenue:** In revenue, PHPS posted \$171,848 against a budget of \$133,870. The increase in revenue was primarily related to a higher number of paid duties done by the Port Hope Police Service.

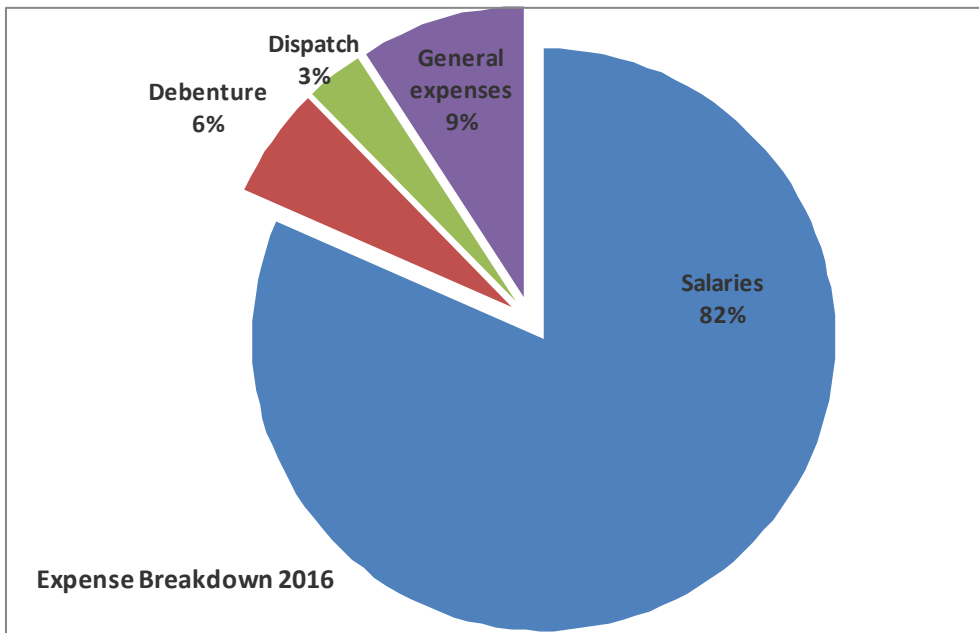
**Expenses:** In total 2016 expenses were \$4,454,576 compared to a budget of \$4,388,983. PHPS was over budget by \$65,592. Some of the areas that contributed to this overage were heat, hydro and water, with the move to the new larger station, the heat and hydro costs were not increased in the budget cycle as management did not want to estimate the amount. The budgeted debenture amount was lower than the actual payment.

**Capital:** In 2016 capital expenditures for projects totaled \$112,000, which were for Police vehicles, vehicle technology and CEW compliance. All capital projects were funded through the Municipal Policing reserve. The Funds in this reserve come from the Screening third party revenue.

**Conclusion:** Overall as at December 31, 2016 the PHPS internal year end is showing an estimated year end operating deficit of \$27,615 based on the approved budget of \$4,255,113 with expenses of \$4,454,576, revenue of \$171,484 and a contribution to Municipal Policing Reserve of \$226,271.

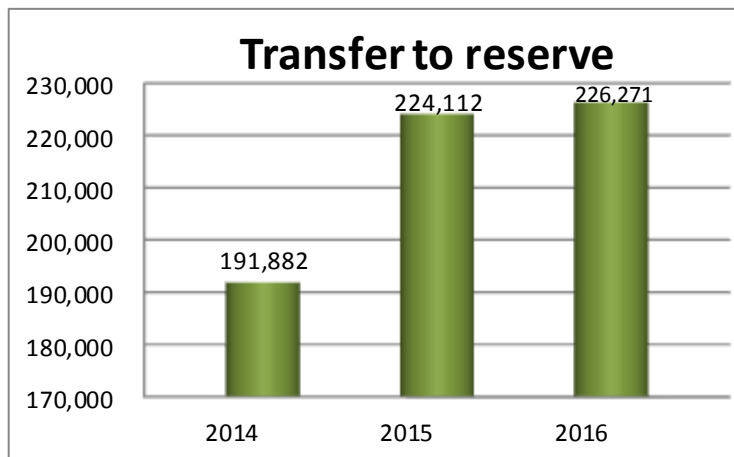
# Port Hope Police Service

## Budget



### Screening:

Port Hope Police Service as a business service has a number of clients for which third party criminal record checks are done. In 2016 Screening posted revenues of \$434,932 against expenses of \$208,661 which resulted in an estimated transfer of \$226,271 to the Municipal Policing reserve. This transfer was \$53,771 above the budgeted amount. Monies for the Municipal Policing Reserve are used to pay for Police Capital items.



# Port Hope Police Service

## Use of Force & Training

### 2016 Use of Force

Use of Force Option	No. of times	
Conducted Energy Weapon pointed	3	Safety of officers, Barricaded Individual wanted on warrant
Conducted Energy Weapon deployed	3	Assist in apprehension of violent individuals
Firearm Pointed	2	Robbery in progress, weapons call

### 2016 Training Highlights

A number of noteworthy items with respect to 2016 training are listed below:

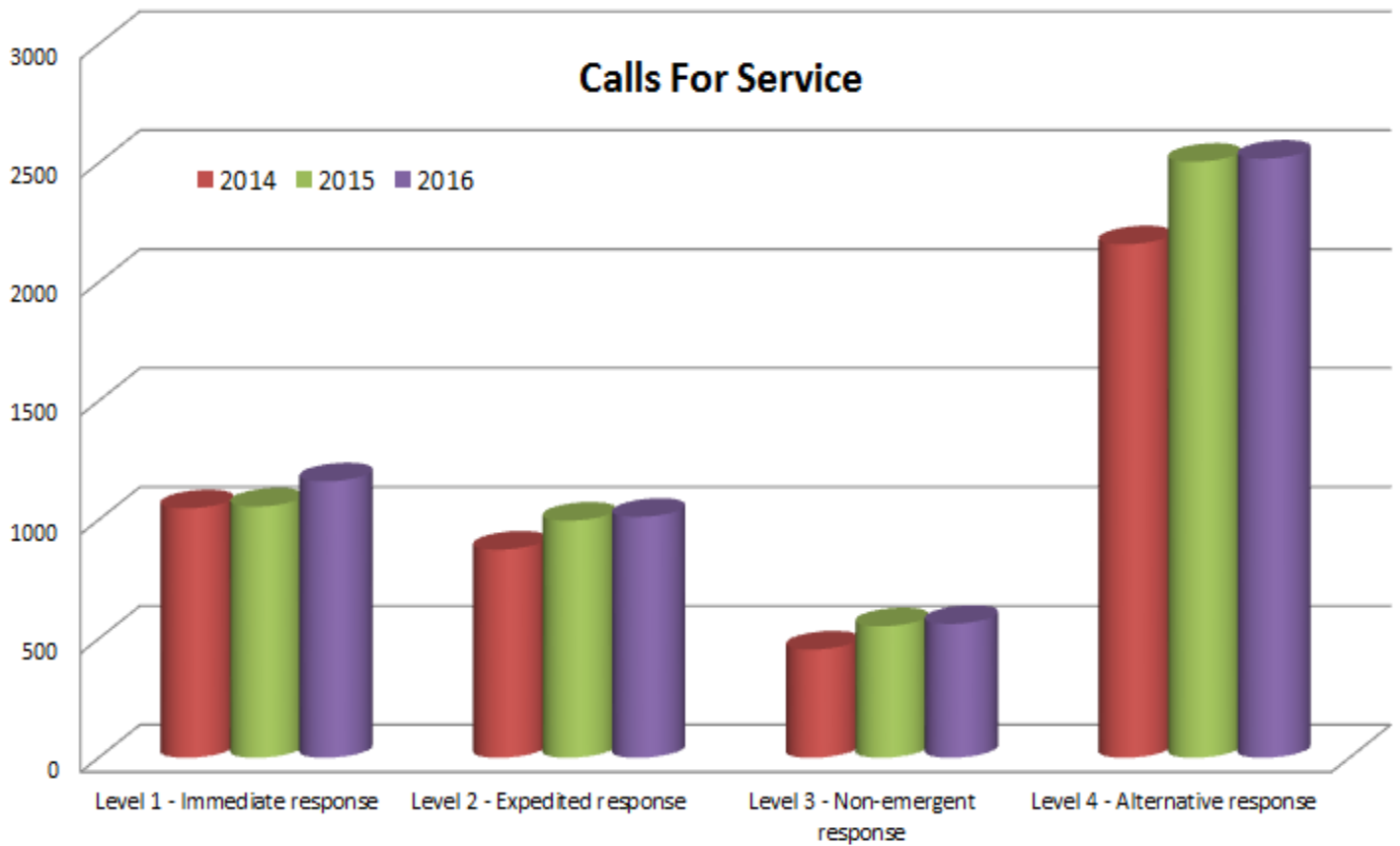
Annual Block Training	Annually officers are required to re-certify on use of force and firearms. The training, which also incorporates Immediate Rapid Response and scenario judgment based evaluation, is currently completed by Durham Regional Police. All officers required to undertake this training completed it successfully
General Investigation Techniques	This course is completed at the Ontario Police College and is given to officers who have 3 or more years' experience. In 2016 two officers attended this course.
CEW Operator Course	All officers were given this training in 2015. The training ranged from 4 hours for supervisors to 8 hours for front line officers.
CPR Requalification	All members of the service re-qualified on CPR and defibrillator
Pursuit Requalification	All members re-qualified on methods of pursuit termination.
Intoxilyzer re-certification	Four (4) officers re-qualified on the intoxilizer 8000c as part of their annual training.
Informant Developing	This course was offered by CISO and one officer attended.
Carbine Rifle requalification	All sworn members requalified on the carbine patrol rifle
Police Services Act- Complaints	Three officers (Sergeants) attended a week course on PSA Public complaints system and investigations
Interviewing and Interrogation	Two officers attended a two day course on interviewing and interrogation techniques.
Collection of Information in certain Circumstances	One officer was trained as an instructor and then delivered the training to all sworn personnel.
Major Incident Command refresher	The incident commander attended a 1 week refresher course on Major Incident Command.

# Port Hope Police Service

## Emergency Calls

### Emergency Calls - Three Year Statistical Review

	2014	2015	2016
Level 1 - Immediate response	1049	1056	1162
Level 2 - Expedited response	875	997	1,013
Level 3 - Non-emergent response	455	553	563
Level 4 - Alternative response	2,159	2,506	2,519
<b>Total Calls for Service</b>	<b>4,122</b>	<b>5,112</b>	<b>5,257</b>



# Port Hope Police Service

## Public Complaints

### Public Complaints

The Port Hope Police Service is committed to handling complaints against police in a professional manner for both the individual complainant and the subject police officer. Three officers are committed to investigating public complaints. As required under the Police Services Act, Part V, investigators for the Port Hope Police Service are the Inspector in charge of operations, the Staff Sergeant in charge of the Criminal Investigations Unit and a Front Line Sergeant. The Inspector is the liaison with the Office of the Independent Review Director.

The following is a breakdown of Part V complaints under the Police Services Act.

OIPRD Directed Complaint	Officers Involved	Disposition
2	2	Resolved

### Local Inquiry

A local inquiry is not a formal complaint but an inquiry into the actions of officers. These are usually dealt with by way of explanation and resolved.

Local Inquiry 2016	Disposition
8	Resolved

### Chief's Complaint

Under section 76 of the Police Services Act the Chief of Police may initiate a complaint about one of his/her officers that would require an investigation. After the investigation the matter is then referred back to the Chief for resolution.

Chief's Complaint 2016	Disposition
1	Ongoing





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